

20 January 1950

MEMORANDUM

TO : Chief, S S S
FROM : Finance Division
SUBJECT: Annual Leave System

25X1 1. Per your request, we have examined the leave accounts of [redacted]
[redacted] employees assigned to [redacted] foreign field stations in
various geographical areas. A schedule of leave balances and leave
taken by these individuals is attached.

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25X1 2. A review of the attached schedule indicates that the majority
of foreign field employees do not take full advantage of annual leave
available to them under our present leave system (26 working days per
year). We are advised that the principal reason for this is the
necessity on the part of most employees to work relatively long hours
(as compared with [redacted]) and the lack of sufficient
relief personnel to warrant extended local leave by most of our employees.

25X1A6A 3. If the above assumptions are correct, it appears to us that the
problems faced by CIA personnel, as indicated in the attached memoran-
dum from the Chief of Station [redacted], do not result from preferen-
tial treatment of [redacted] with respect to leave, but
indicate that we do not have sufficient personnel in certain areas to
permit the privileges of our present (Civil Service) leave system.

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25X1 4. If conditions were such that our employees could take full
advantage of a liberal leave system, then it would appear that there
is some discrimination between CIA [redacted]
Specifically, if we correctly interpret [redacted]
it appears that over a two-year period (during which home leave is
granted) a [redacted] would earn approximately 14 working
days or approximately three calendar weeks' more leave than would a CIA
employee.

5. Assuming that the leave taken is all that our employees can
afford to take, it appears that the only solution to providing more
leave would be a reduction in work load or an increase in personnel.
At the present employee level, an increase of approximately [redacted] employees
at a cost of approximately [redacted] annually would be required to
grant 14 additional work days of leave to foreign field personnel.
Regardless of the cost, the possibility of obtaining appropriate [redacted]

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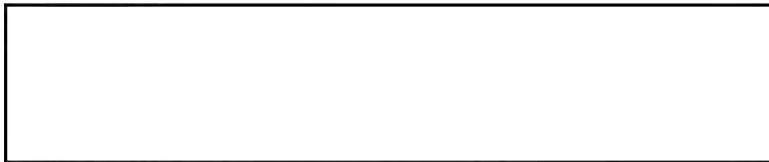
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for such additional personnel for leave purposes does not appear likely at this time. Accordingly, we recommend no action at this time.

6. We recommend further consideration of this problem when reasonable action is practicable for CIA, such as availability of additional personnel

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Acting Chief, Finance Division

Attachment

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ORIGINAL DOCUMENT MISSING PAGE(S):

Attachment